# **Richard Grayson**

From:<rob@opednews.com>To:<richard@doctorgrayson.com>Sent:Wednesday, July 01, 2009 7:16 PMSubject:Welcome! Here's important Info for OpEdNews

Great to have you on board. I hope you'll find the system as friendly and easy as the other authors. I suggest you bookmark the entry page: http://www.opednews.com/populum

We've put together some tips on how to get the most out of the abilities of the OpEdNews populum content management system, so you can fully take advantage of the different features it offers. We suggest you save this email for future reference.

## **OpEdNews** Editorial Guide:

## I) Adding Links to Other Sites on the Web

As a writer for OpEdNews, you can add links to articles on the web, using our quick-link function on the upper right hand section of the author user interface. If you know of a story that we don't have, please do not hesitate to add the link to it with your own comment. It's fun to add comments. This gives the website a different "flavor" -- YOUR flavor.

## II) Action Pages

We have a unique, powerful function for your use in articles. It allows you to create a customized "action page" specific for your article. Our system allows you to type in an action statement,like "STOP DRILLING IN THE ARCTIC WILDLIFE REFUGE," in the designated box. This innovation lets you take your writing for change to the next level. You can help your readers reach out to legislators and or local newspapers.

Filling in the action page field will cause a special action page to be created and a link to it will be included in your article. Another link in your article will let you and your readers see a log of the last 25 messages sent, and where they were sent from. I encourage you to try this out.

If you do simultaneous submissions, you are welcome to post the article on our site first, create the action page, then cut and paste the action page links in your article that you submit to other sites. The links will work fine.

## IV) Editorial Guidelines and FAQs

See our editorial guidelines for further information and rules of use for the site and check our faq for answers to frequently asked questions about the site.

While profanity can be an effective manner of conveying your opinion, it has generated problems for some authors' and readers' sensibilities. Place it in the body of text, but please refrain from putting it in the article title. IF you use profanity or hate speech in your writing, our "think-twice system" will suggest you consider using other words.

Author Archives

At: <u>http://www.opednews.com/populum/author\_archives.php</u> are Author Archives. Once you've submitted an article, you'll find a page on OpEdNews which is an archive of your articles.

Rob Kall Editor, OpEdNews

Resources

Garbl's Writing Center: http://garbl.home.comcast.net/

HTML Quick Reference Guide on the web: <u>http://imbolc.ucc.ie/~pflynn//books/htmlcard.html</u>

The Most Useful Website for Reporters: http://depthreporting.com/websites.htm

Quick HTML Reference: <u>http://www.htmlgoodies.com/beyond/reference/article.php/3472851</u> To remove yourself as a contributing member, please click on the following link: <u>http://www.opednews.com/populum/unsubscribe.php?</u> w=cmljaGFyZEBkb2N0b3JncmF5c29uLmNvbQ==

To ALSO unsubscribe from the newsletter, please click on the following link: <u>http://www.populum.com/maxlist/unsubscribe.php?</u> <u>lid=1&sid=unsub&email=richard@doctorgrayson.com</u>